



Butte County Association of Governments

Request for Quotation

Federal Project No. RPSTPLE-6092 (061)

Regional Bike Map Update 2014

in the

County of Butte, State of California

The Butte County Association of Governments (BCAG) will receive quotations for the above project at the office of the Butte County Association of Governments, 2580 Sierra Sunrise Terrace, Suite 100 until 02:00 PM, (PST), November 21, 2013. The envelope enclosing the quotation submittal shall be clearly marked "Federal Project No. RPSTPLE-6092 (061), "Regional Bike Map Update 2014".

No quotation will be considered unless it is made on the quote form furnished by BCAG. Due to the federal funding being used for this project, BCAG is required to be under contract for this project by December 15, 2013, however, the reproduction of the map will not occur until likely May 2014.

Reproduction Specification:

The Vendor shall reproduce the Regional Bike Map which will be provided by BCAG in electronic form in an Adobe PDF format. The reproduction shall consist of a 4 color process, 2 sides, trim and fold to 4.375 inches by 9.375 inches, delivered in cartons to the BCAG offices. The map itself is 28 inches by 25.5 inches. The reproduced map shall consist of being printed on a water-proof and tear-resistant paper (61# Polyart or equivalent). The quantities are to be reproduced in two equal intervals. **The final version of the map is expected to be completed by May 2014.** Interval 1 shall be printed and delivered to BCAG within five weeks after receipt of the final version of the map. Interval 2 shall be printed approximately 18 months later and be delivered within five weeks after receipt of the final version of the map. Interval 2 printing reproduction shall be determined by BCAG. This will allow for corrections or minor updates that may occur to the map.

This contract is subject to state contract nondiscrimination and compliance requirements pursuant to Government Code, Section 12990.

Inquiries or questions based on alleged patent ambiguity of the plans, specifications or estimate must be communicated as a bidder inquiry prior to bid opening. Any such inquiries or questions, submitted after bid opening, will not be treated as a bid protest.

Regional Bike Map Update 2014

The total quantity of materials estimated for this contract is in the tables below:

Bid Item	Item Description	Unit of Measure	Estimated Quantity
1	Regional Bike Map Update 2014, Reproduction Interval 1	EA	25,000
2	Regional Bike Map Update 2014, Reproduction Interval 2	EA	25,000

These quantities are estimates for the purposes of bidding. BCAG reserves the right to increase or decrease the estimated quantities by twenty five percent (25%) with no adjustments to the unit price bid by the vendor.

The successful bidder, at bidder's own expense, shall furnish a faithful performance bond and a payment bond each in an amount of one hundred percent (100%) of the total bid, respectively. The bonds shall be provided to BCAG at the time of execution of contract.

In its discretion, BCAG or its designee may reject any and all quotations presented, may accept an item or group of items of any quotation, may modify or cancel in whole or in part the notice inviting quotation, and may determine to re-advertise for bids. Similarly, BCAG reserves the right to waive informalities and minor irregularities in any quotation received.

If two or more bids received are for the same total amount or unit price, quality and service being equal, BCAG or its designee may accept the one it chooses or accepts the lowest quotation after negotiation with tie quotations.

Quotations will be required to set forth the price of the items quoted upon, the total sales and use taxes that will be due on the purchase or use of the items quoted upon, and a total figure for the price plus tax. Any difference between the taxes shown on the quotation as the total figure and that actually due shall be the responsibility of the bidder.

No charge for delivery, shipping, parcel post, packing, insurance, license fees, permits, or for any other purpose will be paid by BCAG unless expressly included and itemized in the quotation.

BCAG affirms that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation.

Pursuant to Section 22300, Public Contracts Code, the Contractor may elect to receive one hundred percent (100%) of payments due under the contract from time to time without retention of any portion of the payment by the public agency in accordance with the provisions of Section 22300 of the Public Contracts Code. Such securities, if deposited by the Contractor, shall be valued by the public agency's finance director (treasurer), whose decision on valuation of the securities shall be final.

Questions should be directed to the Butte County Association of Governments, (530) 879-2468, attention Ivan Garcia.

Butte County Association of Governments

Ivan Garcia: _____

Dated: _____

Butte County Association of Governments
Proposal to the Butte County Association of Governments

Contract No. XX-XX, Regional Bicycle Map Update 2014 - Reproduction

in the
County of Butte, State of California

Name of Bidder: _____

Title: _____

Signature of Bidder: _____

Company Name: _____

Contractor License No.: _____ Classification: _____

Business Address: _____

Telephone Number: () _____

Fax Number: () _____

Place of Residence: _____

The Notice to Bidders, Special Provisions, Bid Documents, Contract Forms, and Attachments for the work are dated November 1, 2013 and are entitled:

**Notice to Bidders
for
Regional Bicycle Map Update 2014**

The bidder shall set forth for each unit basis item of work a unit price and a total for the item, and for each lump sum item a total for the item, all in clearly legible figures in the respective spaces provided for that purpose. In the case of unit basis items, the amount set forth under the "Item Total" column shall be the product of the unit price bid and the estimated quantity for the item.

In case of discrepancy between the item price and the total set forth for the item, the item price shall prevail; provided, however, if the amount set forth as an item price is ambiguous, unintelligible or uncertain for any cause or is omitted, or in the case of unit basis items is the same amount as the entry in the "Total" column, then the amount set forth in the "Total" column for the item shall prevail in accordance with the following:

- A. As to lump sum items, the amount set forth in the "Total" column shall be the item price.
- B. As to unit basis items, the amount set forth in the "Total" column shall be divided by the estimated quantity for the item and the price thus obtained shall be the item price.

If both the unit price and the item total are unreadable or otherwise unclear, or are omitted, the bid may be deemed irregular. Likewise if the item total for a lump sum item is unreadable or otherwise unclear, or is

omitted, the bid may be deemed irregular unless the project being bid has only a single item and a clear, readable total bid is provided.

The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of BCAG, and that discretion will be exercised in the manner deemed by BCAG to best protect the public interest in the prompt and economical completion of the work. BCAG reserves the right to reject all bids.

The award of the contract, if it be awarded, will be to the lowest responsible, responsive bidder based upon the base bid whose bid complies with all the requirements prescribed.

If this proposal shall be accepted and the undersigned shall fail to enter into the contract and to furnish the two bonds in the sums to be determined as aforesaid with surety satisfaction to BCAG, within ten (10) days, not including Sundays and legal holidays, after the bidder has received notice from the BCAG Programming Manager that the contract has been awarded, BCAG, at its option, may determine that the bidder has abandoned the contract, and thereupon this proposal and the acceptance thereof shall be null and void and the forfeiture of such security accompanying this proposal shall operate and the same shall be the property of BCAG.

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those named herein, that this proposal is made without collusion with any other person, firm, or corporation, and in submitting this proposal the undersigned bidder agrees that if it is determined that he/she is the successful bidder, he/she will execute the attached non-collusion affidavit, that he/she has carefully examined the requirements of the proposed work, and he/she proposes and agrees, if this proposal is accepted, that he/she will contract with BCAG in the form of the copy of the contract annexed hereto, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein prescribed, and according to the requirements of the Programming Manager as therein set forth, and that he/she will take in full payment therefor the prices set forth in the Bid Item List, to wit:

Bid Item List

for

Federal Project No. RPSTPLE-6092 (061), Regional Bicycle Map Update 2014

Bid Item	Item Description	Unit of Measure	Quantity	Unit Price	Total Amount
1	Regional Bicycle Map Update - Reproduction Interval 1	EA	25,000		
2	Regional Bicycle Map Update - Reproduction Interval 2	EA	25,000		
3	Corrections if necessary				
TOTAL BID AMOUNT =					

Experience Statement

Set forth all comparable jobs awarded to bidder within the last (3) years, together with the name and telephone number of the person or entity awarding the contract.

Contractor shall be duly licensed by the State of California to perform the work included.

THE BIDDER'S EXECUTION ON THE SIGNATURE PORTION OF THIS PROPOSAL SHALL ALSO CONSTITUTE AN ENDORSEMENT AND EXECUTION OF THOSE CERTIFICATIONS WHICH ARE A PART OF THIS PROPOSAL.

Public Contract Code Statements & Questionnaire

Public Contract Code Section 10285.1 Statement

In conformance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder has _____, has not _____ been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or Federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "bidder" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The bidder must place a check mark after "has" or "has not" in one of the blank spaces provided. The above Statement is part of the Bid. Signing this Bid on the signature portion thereof shall also constitute signature of this Statement. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

Public Contract Code Section 10162 Questionnaire

In conformance with Public Contract Code Section 10162, the Bidder shall complete, under penalty of perjury, the following questionnaire:

Has the bidder, any officer of the bidder, or any employee of the bidder who has a proprietary interest in the bidder, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes _____ No _____

If the answer is yes, explain the circumstances in the following space.

Public Contract Code 10232 Statement

In conformance with Public Contract Code Section 10232, the Contractor, hereby states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the Contractor within the immediately preceding two year period because of the Contractor's failure to comply with an order of a federal court which orders the Contractor to comply with an order of the National Labor Relations Board.

Note: The above Statement and Questionnaire are part of the Bid. Signing this Bid on the signature portion thereof shall also constitute signature of this Statement and Questionnaire. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

Non-Collusion Affidavit

To be executed by the Bidder and submitted with the Bid

_____, being first duly sworn, deposes and says that he/she is _____ of _____, the party making the foregoing bid, that the bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his/her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Equal Employment Opportunity Certification

The bidder _____, proposed subcontractor _____, hereby certifies that he has ___ has not ___, participated in a previous contract or subcontract subject to the equal opportunity clause, as required by Executive Orders 10925, 11114, or 11246, and that, where required, he has filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Note: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor [41 CFR 60-1.7(b)(1)], and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts are set forth in 41 CFR 60-1.5. (Generally only contracts or subcontracts of \$10,000 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b)(1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

Bid Signature Page

Accompanying this bid is _____ in amount equal to at least ten percent of the total of the bid.

(NOTICE: INSERT THE WORDS "CASH (\$ _____)," "CASHIER'S CHECK," "CERTIFIED CHECK," OR "BIDDER'S BOND," AS THE CASE MAY BE.)

The names of all persons interested in the foregoing bid as principals are as follows:

IMPORTANT NOTICE: If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state true name of firm, also names of all individual copartners composing firm; if bidder or other interested person is an individual, state first and last names in full.

ADDENDA: The undersigned, as bidder, declares that he/she has received Addendum Nos.

_____, _____, _____, _____, _____, _____, _____.

(Fill in addenda numbers if addenda have been received and insert, in this Bid, any Engineer's Estimate sheets that were received as part of the addenda.)

WARNING: If an addendum or addenda have been issued by the Department and not noted above as being received by the bidder, this bid may be rejected. Attention is directed to Section 2 for Addenda protocol and provisions.

By my signature on this bid I certify, under penalty of perjury under the laws of the State of California, that the foregoing questionnaire and statements of Public Contract Code Sections 10162, 10232 and 10285.1 are true and correct and that the bidder has complied with the requirements of Section 8103 of the Fair Employment and Housing Commission Regulations (Chapter 5, Title 2 of the California Administrative Code). By my signature on this bid I further certify, under penalty of perjury under the laws of the State of California and the United States of America, that the Noncollusion Affidavit required by Title 23 United States Code, Section 112 and Public Contract Code Section 7106; and the Title 49 Code of Federal Regulations, Part 29 Debarment and Suspension Certification are true and correct.

Date: _____



Signature, Name and Title of Bidder

Business Address _____

Place of Business _____

Place of Residence _____

Butte County Association of Governments

Contract Forms

Contract No. XX-XX,

Agreement for Professional Services

Federal Project No. RPSTPLE-6092 (061), Regional Bicycle Map Update 2014 - Reproduction

in the

County of Butte, State of California

NOT TO BE COMPLETED WITH QUOTATION